


**Minutes of an Ordinary meeting of Martletwy Community Council**  
**held on Monday 13<sup>th</sup> May 2019 at Lawrenny Village Hall at 7.30pm**

**Present:** Michael Carpenter (Chairman); Phil Davies (Vice Chairman); David Cole, Philip Eynon, Ann Gamage (Councillors); Cty Councillor Clements; L Lesnianski (Clerk)

**Apologies:** Councillor Jason Crowther

**Attendees:** Mr Stuart Beff (<sup>Business</sup>~~resident~~) 

**19/001: Minutes of previous meeting:** Unanimously approved as true record of meeting. Signed and dated by Chairman.

**19/002: Matters arising**

**a. Martletwy History Board:** Update from Councillor Carpenter following meeting with Bluestone representative Marten Lewis. The response to the request for financial assistance had been met with a positive response. Bluestone have offered to fund the boards in their entirety. They will help with the design and production. They have requested a brand presence on the boards. Marten has requested Councillor Carpenter forward costs to them. It was unanimously agreed a further meeting would be appropriate to discuss a new way forward in order to freshen up the design of boards. Councillor Carpenter to arrange. Bluestone have a contract with a local sign maker and it is envisaged they will be used for to complete the design and production.

**b. Defibrillators:** Councillor Carpenter spoke to the Chairman of Good Neighbours Scheme. They wish Martletwy Community Council to take over responsibility for all the defibrillators. Clerk suggested the Good Neighbours should issue a letter of intent. This can then be put on the agenda following receipt of the letter and can be proposed and voted on at that time.

**c. Long Course Weekend (LCW) Road Closures:** County Councillor Clements reported the advertisement by Pembrokeshire County Council confirming the closures for this event have now been put in the public domain. The Councillors unanimously agreed they still had serious concerns regarding the short time scale of the consultation and the lateness of permission to close the roads. Mr Stuart Beff, in attendance, had confirmed his own concerns for his business, as well as for many local residents and other businesses. Mr Beff will be unable to fulfill contracts to recover broken down vehicles. He has contacted LCW without success. Councillors will continue to monitor this situation and will readdress this matter after the event in July.

**d. Overhanging Trees:** County Councillor Clements reported on this matter. Following an investigation, she confirmed overhanging trees were the responsibility of the land owner. The local authority carries out cyclical highway safety inspections. Between inspections they rely on self-reporting. These will then go to Streetcare who take over and will enforce action where necessary (i.e., encroachment or nuisance). County Councillor Clements will carry out further research. In the interim any overhanging trees or branches should be reported under Highways during the meeting.



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*e. Refuse Removal Lawrenny:* County Councillor Clement confirmed the refuse was coming from a holiday cottage. The County Council are unable to give personal details under GDPR. County Councillor Clement will continue to look into this and endeavour to contact the owner of the holiday cottage. She is in contact with the concerned resident of Lawrenny and will update the council at the next meeting.

**19/003: Planning**

*a. Applications Received:*

*i. NP/19/0182/FUL: Proposed ~~cattle~~ <sup>cattle</sup> underpass, Broad Lane, Lawrenny, SA68.*

Council discussed this planning application in detail. Unanimously agreed they were in favour of the application, however they have several conditions they would like the National Park to put on the approved application. Council would like to see the work carried out during the winter months in order to prevent disturbance to nesting birds, local summer businesses and tourists. See response attached.

*ii. 19/0002/PA: Retrospective Permission - Temporary Floating Houseboat, 1 Kingfisher, New Pencoed:* Council discussed this planning application in detail. Unanimously agreed they were in favour of the application, however they were again disappointed by the retrospective application. They wished it to be noted they are of the view the local authority must crack down on this practice.

*b. Notification Received:*

*i. NP/18/0622/FUL: Proposed Mix use Development, Home Farm, Lawrenny. Approved.*

*ii. NP/19/0122/FUL Proposed Log Store (domestic use), Ferry House, Lawrenny SA68 OPR. Approved.*

*c. Other Planning Matters:* Local Development Plan. Clerk reported on the next phase of the LDP. New sites have gone in. If Council wish to comment this should be done at the consultation in the autumn. This matter will be readdressed at this time.

**19/004: Highway Matters**

*Matters Reported:*

*i. Burnetts Hill:* Councillor Eynon reported give way sign has been bent.

*ii. Bubbleton:* Councillor Davies reported highway surface outside Bubbleton.

*iii. Stangs:* Councillor Carpenter reported pot holes at Stangs.

**19/005: Finances:**

*a. Pembrokeshire County Council Remittance:* Clerk presented copy of remittance for confirmation. Chairman signed and dated copy.

*b. Lawrenny Village Hall Direct Debit:* Clerk expressed concerns about signing up to a direct debit as some meetings may be changed. As the council does not use online banking it would be difficult to update the direct debit. Councillors unanimously agreed it would be better to keep the status quo.



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*c. Annual Return:* Clerk confirmed the Annual Return had been received and work had commenced. Clerk presented a letter of appointment for the Internal Auditor. Councillors unanimously agreed the Clerk should send this to the preferred internal auditor and arrange the audit.

*d. Payments to Members – Guidance:* Clerk confirmed guidance had been received and will forward to each Councillor.

*e. Zurich Insurance Renewal:* Clerk confirmed renewal had been received, however the zip file containing documents would not open. Clerk has requested documents in a different format and will present for payment at the next meeting.

**19/006: Councillor/Clerk Training:**

*a. Training:* Councillor Carpenter reported on his Chairing Training. He recommended course to the Vice Chairman.

*b. Planning Aid Wales – Introduction to Planning Enforcement:* County Councillor Clements confirmed she would be attending this event. She will report back at the next meeting.

*c. Clerk Training with SLCC – CiLCA:* Clerk requested permission to apply for a bursary to do Clerk training. Unanimously agreed. Clerk to action.

*d. Community Plan Training:* No one available to attend.

**19/007: Meetings Attended by Community Councillors/Clerk.** None reported.

**19/008: Correspondence Received:**

*a. Pembrokeshire County Council Community Delivery Project – Enhancing Pembrokeshire:* Clerk presented correspondence from Pembrokeshire County Council confirming they are investigating the idea of Town and Community Councils taking over the responsibility of public amenities such as toilets and play areas. Enquiries to be made as to who is currently responsible for the amenities in the ward.

*b. One Voice Wales – Motions for 2019 Annual General Meeting.* Clerk asked if Councillors wished to put forward a motion. None proffered.

*c. Police and Crime Commissioner – community Fund:* Clerk reported correspondence and funding opportunities. £5K - £10K grant requests from voluntary and community organisations, as well as public and private sectors for projects having positive impact on security and safety of local communities. Councillors will make community aware.

*d. Local Resident Correspondence:* A resident has requested a Community Council representative on the Village Hall Committee. Lawrenny Councillors will try to attend if they are available to do so.

*e. Sea Fare 3<sup>rd</sup> September:* Clerk gave correspondence to Councillor ~~Eynon~~ <sup>Dawles</sup>. He will distribute.

*f. Pembrokeshire County Council – Waste Changes:* Clerk presented correspondence. Cty Cllr Clements reported on new changes to be commenced from early June. Black bags taken to refuse centres will be checked for recyclable material.

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**19/009: Communication:** Clerk requested all requests for donations from local groups to be sent in before the next meeting. Clerk also requested ideas for the non Lawrenny Village Hall meeting.

**19/010: Date of Next Meeting.** Monday 3<sup>rd</sup> June 2019. Venue: Lawrenny Village Hall. 7.30pm.

Meeting declared closed at 8.40pm.

Signed:  ..... Date: 3/6/19 .....