

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Bramley Lodge, Landshipping, Narberth SA67 8BG
Tel: 01834 891488 Email: martletwycommcouncil@gmail.com
Minutes of an Ordinary meeting of Martletwy Community Council
held Monday 4th June 2018 at The Wake Park, Martletwy at 7.30pm

Present: David Cole (Chairman); Michael Carpenter (Vice Chairman); Phil Davies, Philip Eynon, Mike Lewis, (Councillors); Diane Clements (County Councillor); L Lesnianski (Clerk)

Apologies: Mike Lewis (Councillors)

18/051 Minutes of previous meeting: The Minutes of the May Ordinary Meeting were unanimously accepted by Council, and signed by the Chairman as a true & accurate record.

18/052 Matters arising:

Historic Local Place Names: Cllr Eynon reported. Awaiting information from 3 maps in the community. Chairman Cole reported he is awaiting information from a family member. Forward to next meeting.

Adopt-a-Kiosk: Clerk reported still been no correspondence received from BT. Vice Chair Carpenter reported he had contacted BT by email and had received a fairly unsatisfactory response. They have stated the hold up to removing equipment from the Martletwy kiosk is due to a lack of training by engineers. Vice Chair Carpenter will continue to stay abreast of the situation. Clerk will chase news re Landshipping kiosk.
Defibrillators: Cllr Eynon and Cty Cllr Clements confirmed the Chair of the Good Neighbours Scheme is very keen to move the matter of the kiosks forward as soon as possible so the defibrillators can be relocated to their final locations.

Martletwy History Board: Cty Cllr Clements confirmed she was in receipt of the welsh translation for the new noticeboards. The translation was provided free of charge by Mrs Hilary Hughes. Councillors were unanimous in their thanks to Mrs Hughes. Clerk to write expressing thanks. Cty Cllr Clements reported there was still an issue obtaining the maps for the board. Planed own the copyright for the current maps and are reticent to share the information without a cost implication. Cty Cllr Clements is awaiting a cost estimate for the maps and will report at next meeting. Cty Cllr Clements also asked for reports at next meeting of the state of the noticeboards at Landshipping Ferry and Landshipping Quay.

Casual Vacancy: Clerk will be advertising the Casual Vacancy in the next few days.

Declaration of Interests. Clerk received Declaration of Interest from Cllr Eynon. Clerk provided Cllr Davies with a form.

GDPR: Clerk reported to Community Council. Martletwy Community Council Privacy Notice is now published on the website and is available upon request. A copy will also be present at all meeting. Clerk reported on the need to register with the Information Commissioners Office (ICO) and pay a fee of £41. In order to register, the ICO require the name of a Data Protection Officer DPO). After a brief discussion, Cllr Davies volunteered for the role. It was unanimously agreed Cllr Davies should be the DPO.

18/053 Planning

a. **Applications Received:**

i. *18/0082/PA* – Replacement Dwelling, Pryce Moor, Martletwy SA67 8BH. Cllr Eynon declared an interest and left the meeting. No comment offered. Remaining Councillors agreed unanimously in principle.

ii. *NP/18/0264/FUL* – Caravan 54, Lawrenny Quay Caravan Park, SA68 0PR. No comment offered. Agreed unanimously in principle.

b. **Notification Received:**

i. *08/0051/MN*: Bottom Yard, Cott Lane, Martletwy SA67 8AD. Approved.

ii. *NP/18/0228/NMA*: Land adjacent to Parkview, Lawrenny SA68 0PW. Approved.

iii. *NP/18/0173/FUL*: Anchorage, Landshipping, SA67 8BE. Approved

iv. *NP/18/0145/FUL*: Yacht Station, Lawrenny Quay, SA68 0PR. Approved

v. *NP/18/0152/FUL*: Caravan 2, Lawrenny Quay Caravan Park, SA68 0PR. Approved.

c. **Other Matters:**

i. **PCC LDP.** Clerk reported an extension to closing date for the submission of candidate sites for the Pembrokeshire County Council LDP. New date is 14th August 2018 at 5pm. Cty Cllr Clements suggested an LDP meeting for residents might be useful prior to the end date. May wish to utilise opportunity to

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comment on issues surrounding planning. Examples such as lack of transport, lack of home owning opportunities for young people, or the problems experienced in rural areas, especially in meeting local development plans guidelines. Councillors unanimously agreed the issue should be put on the July agenda and Councillors to bring the offer of a meeting to the attention of local residents.

ii. **Hedgerows.** Cllr Eynon raised the issue of the disturbance of hedgerows.

Southern Pitts farm have introduced two new field entrances on the road between Knowles and Garron. He queried whether the farm had permission. Cty Cllr Clements will check with PCNP. Some discussion was held as to whether the issue was a planning or highway matter. Clerk to check.

Jericho, opposite Dragsweir, have cleared habitat, reclaiming field, during the nesting season. Clerk to check with the appropriate authority.

OPD, Martletwy. Cllr Eynon confirmed he had reported the works carried out at the gateway to the local authority. The Clerk explained she had also mentioned the commencement of works to the planning team at the county council. Cllr Eynon reiterated comments made at earlier meetings that he believes the local authority planning and conservation departments are wrong in their interpretation of legislation regarding hedgerows. This was not an opinion held by other councillors present. Cty Cllr Clements reported she had visited the site to introduce herself to the owners. During her visit, Dyfed Powys police had called at the site. They had received a complaint claiming development was being carried out illegally. Cty Cllr Clements, and the majority of the council expressed their dismay and disappointment at this action. Chairman Cole confirmed he would call on the the OPD to express apologies on behalf of the community and to offer them assurances. Cty Cllr Clements confirmed she would do the same for the local authority.

iii. **PCNP Planning.** Cllr Eynon raised the issue of planning in Lawrenny at Rose Cottage. He has been approached by a number of concerned residents who wondered about the commencement of planning at Rose Cottage, and when planning had been approved. Cty Cllr Clements, and the Clerk to check on dates.

18/054: Highway Matters

a. **Right of Way Improvement Plan 2.** Clerk confirmed the new Right of Way Improvement Plan draft was now published. Clerk to send the information to Chairman Cole, Vice Chair Carpenter and Cllr Eynon.

b. New Matters Arising

i. Cllr Eynon reported potholes on the road to Lawrenny Ferry. All the way down.

ii. Cllr Davies reported surface of the highway outside Bubbleton, Cresswell Quay needs remedial work.

iii. Cllr Eynon reported the surface between Dells Cross and Knowles is deteriorating.

iv. Cllr Eynon reported the surface at Moneybank Hill is deteriorating.

Clerk to report all matters to Highways Maintenance Department at Pembrokeshire County Council.

18/055: Finances:

a. **Clerk Quarterly Payment.** Clerk presented the report for the quarterly payment of salary. The report was unanimously agreed. Two cheques were issued. One for payment of salary to the clerk. One to HMRC for the tax element.

b. **Zurich Insurance Annual Renewal.** Clerk confirmed the renewal was now due. The total sum is £257.60. Council unanimously agreed to pay the renewal. A cheque was issued.

Annual Audit. Clerk confirmed Audit paperwork has been received from National Audit Wales. Will commence with the Audit. Clerk to report at next meeting.

c. **Additional Signatories.** Chairman Cole reported he had discussed the matter of additional account signatories with the bank. A form has been supplied and will be brought to the next meeting.

d. **Annual Return.** Clerk presented the completed Annual Return. After discussion, and examination of the figures it was unanimously agreed the Chairman should sign the return as a true record of the accounts for the year 2017/18. Chairman Cole signed the form. David Neale will now complete the internal audit before the form is sent to the external auditors.

18/056: Councillor/Clerk Training. None reported.

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18/057: Meetings Attended by Community Councillors/Clerk.

Town and Community Councils Briefing – Enhancing Pembrokeshire Grant. Attended by Cllr Carpenter he reported it was an interesting meeting. From 1st April, under Section 139, the Housing Act 2014, Council Tax on second homes has increased. 25% of the revenue raised by the increase in second homes goes into a fund to be utilised by the local community to which it is relevant. Martletwy has 282 dwellings, 29 of which are registered as second homes. This does not include holiday homes managed through a company. Martletwy can receive a sum up to £4,933. The funds must be applied for. Any scheme must show added value and must be future proofed for further generations. The local authority is unique in this respect. No other authority is yet offering this. Must be claimed within two years. It is possible to put in joint applications with other local community councils. Whatever scheme is put in, there would be no further funds made available by the local authority. This item will be carried forward to next month's meeting for further discussion. Clerk to publish a notice requesting ideas.

18/058: Correspondence Received:

- a. Local resident. Clerk reported on the correspondence received discussing the relocation of the farm at Lawrenny and the choice of venue of the Wake Park for the June meeting. Clerk reported on her response. It was agreed the relocation of the farm was a matter for the local authority at this point. The choice of venue had been explained by the Clerk's response and no further action required.
- b. Pembrokeshire County Council. Byelaw for Omnibuses. Clerk reported this is now law.
- c. One Voice Wales. Guide to Services. Clerk reported. Cllr Carpenter requested copy.
- d. Wales CHC. Clerk reported there are two reports. Our Lives on Hold and Fragility of Out of Hours Services. Cllr Eynon requested copies.
- e. WAG. Tan 1 consultation. Clerk reported receipt. Send to all Councillors.
- f. WAG. Review of Community Town Council Sector. Clerk reported this is a short survey. Councillors to decide individually whether to complete.
- g. WAG. Young People In Agriculture. Clerk reported there is funding available. Forward to Cllr Eynon.
- h. Tenby Town Council. Hywel Dda NHS Big Change. Clerk reported on the relevance and high importance of this issue to the local community. Suggested community council should respond. After some discussion no agreement was reached. Councillors agreed to respond to consultation individually.
- i. Power Up – Energy Advice. Clerk reported on leaflet information received. Councillors will share wherever possible.

18/059: Communication:

Bluestone Forum Presentation. Clerk reported the representative of the Bluestone Forum would like to make a five-minute presentation regarding plans at Bluestone Resort just before the July meeting. Councillors unanimously agreed this was a good idea and Clerk to arrange.

18/060: Date of Next Meeting. Monday 9th July 2018. Venue Lawrenny Village Hall at 7.30pm

Chairman Cole gave a vote of thanks to the Wake Park for welcoming the community council and for the tour prior to the meeting.

Meeting declared closed at 9.20pm.

Signed:  Date: 