

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 3rd April 2023 - 7.30pm at Lawrenny Village Hall

Notes: With the agreement of all parties involved these proceedings were recorded

Present: David Cole (Chair); Victoria Evans (Vice Chair), Phil Davies, Liz Williams (online) (Councillors); Lizzie Lesnianski (Clerk)

Apologies: Jason Crowther, Phil Eynon (Councillor); Di Clements (County Councillor)

23/001: Minutes of previous meeting: Agreed as accurate record of meeting. Signed.

23/002: Matters arising:

a. Community Play Areas inc Funding: Cllr Davies reported re Grant funding. MCC had been awarded grant by PAVs for Martletwy play area. Not going to claim at this time as can only be spent on capital expenditure. However, following further discussions with PAVs, Cllr Davies reported monies can be spent on fencing materials at alternative site in Lawrenny if spent within 3 weeks. Cllr Davies asked council to vote on this option. All in favour. Cllr Davies will see if it can be arranged in the short time available.

b. Woodland Trust Trees & PCNP 70-year Anniversary Trees: Cllr Cole has all the trees. Discussion followed to confirm date for planting. Sunday 16th April, 10:30 at Martletwy Play Area agreed. Plans to give a tree to volunteers who attend. Cllr Davies confirmed there are fruit trees included. These to be planted as a community orchard inside the Martletwy play area. Arrangements have been made for dead trees to be removed first.

c. Coronation Event: Cllr Williams reported. Event will be at Lawrenny Cricket Club. Cllr Williams enquired with PCC whether residue of warm spaces grant could be used to fund event. PCC confirmed not possible. People bringing their own picnics. Discussion followed regarding best day for event. Cllr Davies suggested showing Coronation on big screen at the club. Cllr Cole suggested asking WI for cakes. Local businesses have offered sponsorship. Cllr Williams asked if community council would be able to fund any of the event. Cllr Davies proposed financial support of £200. Cllr Cole seconded proposal. All in favour.

23/003: Planning

a. Applications Received:

i. NP/23/0105/FUL: Orchard House, Lawrenny. No objections were raised. All in favour of supporting the application.

ii. 22/1153/PA: Ty Cornel, Martletwy. Comments were: Once again disappointing to see retrospective planning application; Community Council noted it is encouraging to see the local planning authority be proactive in the area and engage with issues where required. Despite the matter of retrospective planning, there were no objections to this application and all councillors present were in support.

iii. NP/23/0169/FUL: Anchorage, Landshipping, SA67 8BE. Comments as follows:

Concerns expressed regarding construction of the property, and site, following previous successful applications. The property is now very big and has already been extensively extended. Concerns were raised regarding the over-development of the site. Concerns were raised with regard the negative visual impact of the current size of the property on the local area, which will be made worse with further development. Concerns were raised with regard the applicant's previous application, which was granted, to demolish an existing garage. Councillors noted this application includes building a new garage which is considerably

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 3rd April 2023 - 7.30pm at Lawrenny Village Hall

larger than the original, along with other facilities. Over development of the site was again cited. After further consideration a vote was proposed. All councillors present voted to object to this application. The main concerns are regarding over-development of the site, and concerns regarding the negative visual impact of the site on the surrounding area.

b. Application Notices Received:

i. 19/0562/PA: New Pencoed, Lawrenny, SA68 OPL.

c. Other Planning Matters:

i. Monitoring & Enforcement: Cty Cllr Clements not in attendance. No further update.

ii. Canaston Bowl Site: Cllr Davies and Cllr Evans both confirmed the site now had an earth bund around it following completion of the works. No access to all traffic.

iii. PCNP – LDP2: Annual Monitoring Report 2021/2022. Consultation. Clerk asked if anyone would like to take part in consultation. Open until June. No one expressed interest to engage. Matter closed.

23/004: Highway Matters

a. Clerk: Nothing to report.

b. Councillors Reports: Cllr Cole raised the issue all road signs have been removed around Canaston site. Clerk to contact PCC to advise.

Cllr Davies raised the matter of buying land for a roundabout at the Canaston site with regard to slowing the speed of traffic at this intersection. Cllr Davies to liaise with Clerk to take matter forward. He further confirmed speed monitoring is currently taking place.

Cllr Cole reported pothole deterioration on highway near Weston Lane. To be reported.

c. County Councillor Highway Report: Carry forward to next meeting.

d. Bluestone National Park Resort - Brown Lagoon Signs: Clerk to write to the council.

23/005: Finances:

a. End of Year Financial Report: Clerk reported. See attached. Balance carried forward at the beginning of financial year £5606.22. Interest received £7.15. In addition to Precept from local authority other income included donations towards a defibrillator, from 2 local businesses, and the Warm Spaces Grant of £1355 administered by Pembrokeshire County Council. Payments made in the year £5603.91.

b. Clerk Payment: As agreed at previous meeting Clerk presented salary report for one month to bring payment cycle into sync with year end. Clerk presented report. All in favour. Report now reflects payments made online rather than by cheque.

c. Invoices: Clerk presented invoices:

i. Warm Spaces Fund: Clerk presented invoices for additional Warm Spaces events for payment. All in favour. With these invoices there will be circa £200 left of grant funding. This will be returned to PCC. Cllr Williams confirmed County Council had confirmed residue could be spent on a capital item to the value of the residue. Cllr Williams has been approached by a member of the local community to purchase a vacuum cleaner for Lawrenny Village Hall. Clerk confirmed monies should be spent on something more universally available to the community in all Martletwy wards. Councillors discussed the matter. Most felt it would be an inappropriate purchase. With the financial year end in two days, it was agreed monies should be returned in this instance as there was no time to act. Clerk asked Cllr Williams to speak to County Council to confirm mechanism for returning residue.

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 3rd April 2023 - 7.30pm at Lawrenny Village Hall

ii. Zoom Annual Subscription: Clerk confirmed she had paid Zoom invoice personally. £143.88. Asked for councillors to approve reimbursement. All in favour.

d. Grant Funding:

i. Warm Spaces Grant: Cllr Williams reported Warm Spaces events had been very successful, and people would like to continue with the coffee mornings. Cllr Evans congratulated Cllr Williams on the success of events. Cllr Evans noted there is possibility of an additional grant.

ii. Living Well and Community Spaces Fund: Cllr Evans reported. Funding up to £5000, for projects supporting vulnerable people and supporting against loneliness, social isolation, as well as supporting carers, assisting with cost-of-living crisis effects, and improving mental health wellbeing. Cllrs Evans and Williams and Clerk to take forward.

iii. Enhancing Pembrokeshire Grant: Cllr Evans has no update. Will chase PCC by email.

e. IRPW – Councillor agreement & Confirmation: Clerk reminded councillors they need to confirm whether opting in or out of receipt of non-obligatory payments. Clerk confirmed to new councillors how payments work. Clerk confirmed mandatory payments remain.

f. Donation Requests: Clerk asked for confirmation regarding continuation of the previous policy to no longer offer donations. Councillors agreed unanimously.

23/006: Audit: Clerk reported she is in the process of sending the Auditor all the information required for the full audit of year ending 2022.

23/007: Community Council Policies: Cllr Evans reported on the Councillor Training Policy. Only two completed forms have been received. Clerk reported we should try to get as many of these policies in order prior to AGM. It is understood of the time constraints on Cllr Evans and the Clerk as they both work full time in addition to their council work.

23/008: Councillor/Clerk Training: See above 23/007. No training organised until Councillor Training Policy in place.

23/009: Meetings Attended by Community Councillors/Clerk:

a. One Voice Wales – Area Committee: Cllr Davies confirmed he had just received the agenda for the meeting next Tuesday. This does not feel like enough notice. It is also the day after the bank holiday. He will have to offer his apologies.

23/010: Correspondence Received:

a. Vision ICT – Community Council Website: Clerk reported. Continuing to try to find a reasonably priced website which will meet the needs and legal requirements of the Community Council. Most approached are expensive for a community council with a precept the size of ours. Clerk asked councillors to consider if they know anyone who might be able to assist. Clerk also suggested to council website development is put on the back burner until next year, when there is a clearer picture of the financial position of the council. All councillors in favour.

b. One Voice Wales – Digital Health of Community & Town Councils: Clerk requested permission to pursue this with One Voice Wales. All in favour.

c. PCC – Street Trading A40: Clerk reported PCC have written to advise they are planning to give a street trader a licence for operating in layby opposite Cotts on A40. Councillors do

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 3rd April 2023 - 7.30pm at Lawrenny Village Hall

not think it is within the ward, but happy to approve this.

d. PCC – Working Together Diary Marker: Clerk confirmed there is a diary marker for the event. No one is available to attend.

e. Local Resident correspondence: Further correspondence from local resident regarding the potential for a community space in Martletwy. Cllr Cole and Clerk to discuss and formulate a further response.

23/011: Communication: None reported.

23/012: Date of Next Meeting: Monday 15th May at 7.30pm. Venue: Lawrenny Village Hall. Clerk reminded all councillors AGM commences same day at 7pm.

Meeting closed: 20:34

Signed:  Date: 15th May 2023

Position: CHAIR