

**Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 13th June 2022 - 7.30pm at Lawrenny Village Hall**

Notes:

- a. with the agreement of all parties involved these proceedings were recorded
- b. meeting started at 7.45 due to issues with access to hall
- c. Coronavirus: all due care & attention is taken to ensure the safety of all in attendance

Present: David Cole (Chair), Victoria Evans (Vice Chairman); Jason Crowther, Phil Eynon, Liz Williams (Councillors); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

Apologies: Phil Davies, Liz Williams (Councillors)

22/011: Minutes of previous meeting: Clerk confirmed amendments made to minutes as per Cllr Eynon's enquiries earlier in the day and having referred back to the recording of the meeting. Draft minutes approved by all. Signed and dated by Chair.

22/012: Matters arising:

- a. Community Play Areas Funding:** Cllr Davies not in attendance. Carried forward to next meeting.
- b. New Defibrillator:** Cllr Davies not in attendance. Carried forward to next meeting. Clerk confirmed Cllr Davies has received a donation from the Snooty Fox. He will pay the funds into bank.
- c. Council Complaints Procedure:** Clerk presented written research exploring the policy for anonymous complaints, specifically resident against resident, of various local authorities, public bodies and other organisations. Cllr Evans will write up a combined complaints policy, to include both general and anonymous complaints. Cllr Eynon enquired about a point on the clerk's research document. If there is to be a vote to decide way forward with any complaint, and if the complaint was made against a friend of one of the community councillors, then they shouldn't vote in any decision regarding the complaint. Clerk confirmed this is correct as they would have to declare an interest. Cllr Eynon asked if it would have to be a unanimous decision. Cty Cllr Clements and Cllr Evans both said it should be a majority vote – not unanimous. Cllr Crowther agreed. Cllr Eynon asked Cty Cllr Clements about county council procedure. Signposting discussed. Cllr Cole confirmed Cllr Evans would prepare draft policy and bring to next meeting.
- d. PCNP – 70th Anniversary Tree Planting:** Clerk reported PCNP had responded to her enquiries. The trees can be planted anywhere in the community council ward and do not need to be planted on public land. Just planted where they will be allowed to reach maturity and will be cared for. Plant them in areas where they will be of benefit. Trees will be provided as whips, unless feature tree required, or fruit trees. Trees will be native. Ranger happy to attend and advise on site prior to ordering. PCNP also provide volunteer tree wardens. Ordering is not until late Summer for planting in early Autumn. There was a discussion as to whether this could be put on social media. Cllr Evans wondered if it would be possible for residents to put in a request for a tree. Cty Cllr Clements suggested planting them in places where trees had been lost in the recent storms. Or in the play area or sports field. Clerk to contact the ranger to organise a site visit.

22/013: Planning

a. Applications Received:

i. NP/22/0289/Ful: Prettyland, Lawrenny, SA68 0PY. Cllr Cole confirmed all councillors had looked at the application. Cllr Evans commented the new application included a change to the windows from lots of glass to more traditional design. Cllr Eynon commented the conservatory was positioned on the side. The council unanimously agreed they had no objections and were happy to support the proposal.

ii. 22/0134/PA: Green Ginger, Martletwy, SA67 7AS. Cllr Cole asked for comments. Cllr Eynon commented the property was well out of sight. Cllr Cole commented it was the same footprint as the neighbouring property. All agreed it was barely visible. All in favour to support the application.

b. Application Notices Received: None received.

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c. Other Planning Matters:

i. Monitoring:

1. Home Farm Housing Development: Cty Cllr Clements confirmed concerns had been raised by residents with regard the request for a discharge of conditions that were placed on the application at the point of its approval by the planning authority. It was confirmed by PCNP that whilst the community council is not normally a consultee for discharge of condition application's they can still contact the planning authority to express their concerns and those of the local residents. Cty Cllr Clements confirmed comments can be made up to the determination date. Discussion ensued. Cllr Eynon raised the point that comments had been made by locals about the cost of the affordable housing on the site not being particularly affordable. It was unanimously agreed this could be an issue if the price of the market value housing stock was above Normally affordable housing is the proportion of the cost (55%) of the market value housing. It remains at this level in perpetuity. It was noted by Cllr Evans the applicants appeared to be chopping the development up into smaller sections and that this could be seen as a cynical manoeuvre to avoid the Section 106 requirement. Cty Cllr Clements said things like this had happened. Cllr Eynon asked if they could make a contribution for property to be built somewhere else. Cllr Evans confirmed this. It was suggested the affordable property should be built as a proportion of market houses and be built at same time. Cllr Evans thinks this is a mechanism to try to avoid Section 106 and affordable housing stock. Council to comment with regard concerns as above. Issues with whether this discharge of conditions application could be construed as Section 106 avoidance. That they should adhere to the planning approval. Proportion of affordable houses should be built simultaneously with market value properties.

2. Camping/Glamping Site – Martletwy. Cllr Evans raised the issue of a camping/glamping site and whether it should be doing what it's doing. Councillors looked at the website. Cty Cllr Clements stated it was certificated under the greener camping scheme. They are allowed 7 units but without structures or paths. Cllr Evans confirmed they advertise 10 pitches and 5 tourers. Cty Cllr Clements stated this is above the certification quantities. She will investigate.

3. Structure being built on camping site, Martletwy: Cllr Evans noted a wooden structure is now being built next to a permanently placed touring caravan. Cty Cllr Clements will look into it.

22/014: Highway Matters

a) Clerk Report: Clerk confirmed she had reported the give way sign that has come down at Martletwy. Cty Cllr Clements will investigate.

b) Councillors Report: Cllr Evans and Cllr Crowther raised the issue of the road dipping into a trench by Cae Calon following the fibre infrastructure being put in place by Openreach's contractors, Quinn. Cllr Eynon confirmed this has already caused an issue for a cyclist who had an expensive tyre/wheel damaged. Cllr Eynon also raised a similar issue at Mill Hill. Openreach contractor Quinn have damaged edge of road where they dug in fibre cable. Substandard replacement of tarmac, edge is cracking. Cllr Eynon raised that there is a big depression between Jerusalem and Mountain Park.

c) Litter Signs: Cllr Cole confirmed he was erecting signs when weather turned. He will get it done.

d) Styles with Dog access: Cty Cllr Clements reported on the response from PCC. The team are working on recycled plastic gates to be installed in styles. Using metal because of inflated cost of timber. Cty Cllr Clements to send copy of PCC response to Clerk.

e. Dog Fouling Signs: Cllr Davies not in attendance. Forward to next meeting.

22/015: Finances:

a. Quarterly Financial Report Clerk presented the quarterly financial report. As not yet accessing online banking these are reported off statements. Current Account currently £5277.37. Reserve Account £1627.06. Total current balances £6904.43. Clerk's salary to be paid. See 22/015/b below.

b. Clerk Quarterly Payment: Clerk presented quarterly payment report. Clerk confirmed she does not charge for all the hours worked, or for some expenses paid out of her own pocket. Clerk claimed for 53.50 hours in the quarter to 31/05. Total expenses £48.51. Cheques written to Clerk and HMRC.

c. Funding/Grants: Cllr Evans reported on using the Enhancing Pembrokeshire grant for new noticeboards & the frustrations she is experiencing with the application process. Cllr Eynon offered to put Cllr Evans in touch with the Community Council at East Williamston as they have been through

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the process already. Cllr Evans confirmed she would like to be in touch with them. Cty Cllr Clements confirmed Uzmaston Community Council had bought noticeboards for £450ea and PCC had erected them. Cllr Eynon will communicate with Cllr Evans direct regarding East Williamston.

d. Nat West Bank: Cllr Cole confirmed some people's details are now up and running, but other's have yet to follow. Cllr Crowther confirmed he had received some of the details he needs earlier in the day. It was confirmed Cllr Evans is now a signatory. Cllr Cole proposed he now remove ex councillor Michael Carpenter from the mandate and add Cllr Williams as a signatory. All in favour.

e. Pembrokeshire County Council – Invoice Clerk presented the invoice from PCC for the 2021/2022 SLA's at Lawrenny and Martletwy. Total £1230. All in favour to pay. Cheque issued.

22/016: Audit: Clerk confirmed she is working on the Audit and will bring everything to a forthcoming meeting.

22/017: Councillor/Clerk Training:

Clerk confirmed Cllrs Evans and Williams have expressed interest in upcoming training. Asked other councillors if they would like to attend, especially as some is free. No takers.

a) One Voice Wales: List of training sessions has been circulated. Cllr Williams attended the new councillor training. She reported by email it had been useful and interesting.

b) Planning Aid Wales: Clerk confirmed she is awaiting the invoice for the planning portal.

22/018: Meetings Attended by Community Councillors/Clerk:

a. Clerk reported Cllr Williams had attended the recent meeting of the Lawrenny WI and prepared a report to be presented in her absence. "I attended WI last Tuesday (7th) it was a lovely meeting, and we had a fantastic lady who demonstrated line dancing and then encouraged us all to take part (it's not as easy as it looks). There were 9 of us there which was a good increase to the numbers of last year. WI also had a stall at the Out and About weekend in Lawrenny. [Chair] did a fantastic job and gave a really informative talk about the history of the WI and all its achievements over the years."

22/019: Correspondence Received: None Received.

22/020: Communication:

a. Staff Appraisal: Cllr Cole proposed a renewed staff appraisal process. He will email all councillors, and the Clerk, as the sole member of staff, asking for comments. These will be overseen by Cllrs Cole and Evans. Everyone will have 10 days in which to submit their comments. Cllr Evans and Cllr Cole will discuss all the comments and will undertake the appraisal face to face with the Clerk, after which the Chair and Vice Chair will report to the meeting following the appraisal.

22/021: Date of Next Meeting: Monday 4th July 2022 at 7.30pm. Venue: To be confirmed.

Meeting declared closed at 20.59

Signed:.....



Date:.....

4th July 2022