

**Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 13th September 2021 at 7.30pm at Lawrenny Village Hall**

Present: Jason Crowther (Chairman); David Cole (Vice Chairman); Michael Carpenter, Phil Davies (in part by telephone), Philip Eynon; (Councillors); Lizzie Lesnianski (Clerk)

Apologies: Victoria Evans (Councillor)

Public in attendance: 1

CORONAVIRUS. *All due care and attention is taken to ensure the safety of Councillors, and the public, when attending meetings.*

21/052: Minutes of previous meeting: Unanimously agreed. Signed and dated.

21/053: Matters arising

a. Community Play Areas Funding: Cllr Carpenter suggested moving this item forward to the next meeting so as to include Cllr Davies. Unanimously agreed.

b. Landshipping Telephone Kiosk & Existing Defibs: Clerk confirmed she is trying to notify The Circuit of the minor change of location to the Landshipping Defib. It is proving more difficult than necessary. Councillors agreed defib was very prominent in its new location. Anyone looking for it should be able to locate it, however information should be correct information with The Circuit. Clerk confirmed The Circuit have also emailed querying if defib pads are in date. Councillors to check.

c. New Defibrillator: Forwarded to next meeting to enable Cllr Davies to present information regarding funding from London Hearts before further discussion ensues with regard to obtaining funding, and the location, of new defibrillator.

d. Ultrafast Broadband Campaign: Cty Cllr Clements updated the Council. Service provider, Broadway, have reported they are still awaiting sign off for funding from Welsh & UK Gov. Cty Cllr Clements understands hold up may be with Welsh Gov, but observed Broadway have taken on a lot of the areas open to tender and this may be a factor in the delay. It is generally expected this project will run over the 6 months cited by the service provider at the beginning of the project.

e. History Noticeboards: Cllr Carpenter reported the graphic designer previously mentioned is now working on designs. As soon as ideas are forthcoming, he will update the Council.

f. Community Council Website: Clerk expressed concern at the lack of response from Pembrokeshire County Council. Cty Cllr Clements also awaiting data regarding the number of hits on the Martletwy Community Council page at <https://www.pembstcc.co.uk/> Clerk continues to research websites.

g. Queen's Birthday Honours: Clerk confirmed she had investigated the process of putting forward a candidate, as previously discussed, for the Queen's Birthday Honours. It was clear far more information was needed about the candidate in order to ensure a successful application. Unanimously agreed the candidate's name and details would be put forward at a later date when councillors have provided comprehensive information.

21/054: Planning

a. Applications Received:

21/00436/PA - Location: Tedion Farm, Lawrenny, SA68 0QB

Clerk confirmed the papers for this application were forwarded to councillors by email. Councillor Eynon queried why the applicant had indicated they did not know where the runoff water from the roof would go. Martletwy Community Council trust any successful application will include conditions with regards SuDs approval. Cllr Davies assisted with these queries. Council unanimously agreed there were no objections to this application.

21/0440/PA – Location: Tedion Farm, Lawrenny, SA68 0QB

As above, it was queried why the applicant had indicated they did not know where the runoff water from the roof would go. Martletwy Community Council trust any successful application will include

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conditions with regards SuDs approval. Cllr Davies assisted with these queries. Council unanimously agreed there were no objections to this application.

b. Application Notices Received: 21/0318/PA – Woodside Certified Caravan & Camping, Baglan Farm, SA67 8AW. Clerk confirmed application has been approved.

c. Other Planning Matters

i. PCNPA Planning Ref: NP/20/0516 – Lawrenny Quay: Clerk confirmed she had emailed the information, including timings for the Committee meeting to Councillors. No one attended.

Planning for Campsites: Issues ongoing. No new information. Forward to next meeting.

ii. Enforcement & monitoring: Cty Cllr Clements was disappointed to report PCC are suggesting they can find no correspondence pertaining to the site in Martletwy. Cty Cllr Clements further confirmed information had been sent, and received, including photographs. She will chase this up with PCC.

21/055: Highway Matters

a. Matters Reported:

i) Clerk reported on response from PCC.

- Japanese Knotweed in Landshipping (opp noticeboard) has been treated by PCC Environmental Services team.

ii) Cty Cllr Clements commented on the good works on the road resurfacing between Martletwy Cross & Cross Hands. Cllr Carpenter agreed.

iii) Cllr Cole reported deterioration of the road at Copybush Junction. Grass growing out of fissures.

iv) Cllr Eynon reported depression across road surface at Garron Pill is getting worse.

v) Cllr Eynon reported the public footway from Pryce Moor to Martletwy is blocked.

vi) Cllr Eynon commented as to whether it would be possible to paint Araf/Slow by the shop in Lawrenny. Cty Cllr Clements to investigate.

b. Litter Signs: Cty Cllr Clements has been asked to confirm where the Community Council plan to place new litter signs. There are different designs based on location. After discussion councillors confirmed the signs will all be in prominent positions on well used roads. Cty Cllr Clements will confirm to PCC. It was also noted PCC recycling services are dropping litter during their collections. Cty Cllr Clements will notify PCC, so they are aware some litter is created by their own operatives.

c. Grit Bins: Cllr Eynon reported PCC have still to call him to arrange delivery of new grit bin and refill of existing bins. Forward to next meeting.

21/056: Finances:

a. Audit: Clerk reported the preferred choice of Internal Auditor has agreed to proceed. A letter of engagement has been issued. Clerk to proceed with working with Internal Auditor.

b. Quarterly Report: Clerk presented Quarterly Financial Report. Copy attached. Total cash in hand as at 31/08/2021 £8729.94. No matters arising from the report. Approved by Council. Signed and dated by Chairman.

c. Quarterly Clerk Payment: Clerk presented the Quarterly Clerk Payment Report. Net payment of £442.52 + £29.61 mileage. No questions arising. Unanimously approved. Cheque issued.

d. Councillor Payments - IRPW: Clerk wrote cheque for payment to one councillor. Signed and issued in accordance with guidelines.

e. Nat West Online Banking: Cllr Cole reported. After considerable time spent, including 2x 1hr phone calls to the help centre, he has confirmed the original online form must now be scrapped due to time elapsed. He has secured a new form and will issue this for completion individually by all Community Council representatives. This will require completion of the form, proof of address and a photo ID. Cllr Cole enquired if all happy to proceed. Seconded by Cllr Crowther. All in favour. Carried unanimously.

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f. Donation requests: Clerk confirmed the matter regarding whether the Community Council can donate money to religious groups or buildings remains outstanding. Further investigation ongoing.
g. PCC Remittance Advice: Clerk presented confirmation of latest Precept payment by PCC.

21/057: Councillor/Clerk Training: None reported.

21/058: Meetings Attended by Community Councillors/Clerk:

a. Good Neighbours AGM: Cllr Eynon reported Cllr Eynon has become Chair, with Cllr Carpenter now Vice Chair. Cllr Eynon asked if it would be possible to issue social media posts asking for volunteers for committee, which would involve attending AGM and assisting at lunch club. Cllr Eynon further reported the lunch club had met in September for the first time since lockdown.

21/059: Correspondence Received:

a. Active Travel Consultation: Clerk brought this consultation to the attention of councillors.
b. Beacon for Queen's Jubilee: Clerk presented this opportunity. Cllr Eynon to oversee.
c. WAG – Queen's Birthday Honours 2022 - Commission: Clerk presented details to meeting. Councillors to consider and to report back to Clerk with details where appropriate.
d. Welsh Government Consultation – Local Taxes: Clerk Councillors for information and circulation.
e. Welsh Government: Briefing Note – multi location public meetings: Clerk presented the briefing note, copy attached. Important points are: a) moving forward meetings in person must no longer be considered as the gold standard, multi-location meetings, or virtual meetings with easy access for all are preferred, b) ways of reporting are to change with an emphasis with online reporting.

21/060: Communication:

a. Minwear Woods: Cllr Clements reported there have been reports of unusual adult behaviour in Minwear Woods. Dyfed Powys Police are aware and with the PCSO are monitoring the situation. Further action will be taken if required. PCSO has requested Councillors remain vigilant and report any peculiar activity.
b. Lawrenny Village Hall & Hostel: Mr David Lort-Phillips raised the matter of the village hall and hostel, and the desire for the committee of Trustee's to have greater collaboration with the Community Council. He requested a Councillor become a Trustee. Cllr Eynon pointed out he had already agreed to be on the committee but had not received any correspondence. Trustee's and their Chairman will liaise with him to ensure he is included in all future correspondence and meetings. Mr Lort-Phillips to give contact details of Chair to Cllr Eynon.

21/061: Date of Next Meeting. Monday 11th October, 7.30pm. Lawrenny Village Hall.

Meeting declared closed at 21.30

Signed:  Date: 11-10-2021