

**Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 6th December 2021 - 7.30pm at Lawrenny Village Hall**

Present: Jason Crowther (Chairman) [by telephone]; David Cole (Vice Chairman); Michael Carpenter, Victoria Evans, Philip Eynon; (Councillors); Cty Councillor Di Clements; Lizzie Lesnianski (Clerk)

Apologies: Cllr Phil Davies

CORONAVIRUS. *All due care and attention is taken to ensure the safety of Councillors, and the public, when attending meetings.*

Councillor Cole Chaired meeting.

21/083: Minutes of previous meeting: Cllr Eynon raised a general accuracy issue re previous minutes. It was confirmed minutes once approved and signed were considered a true copy of any meeting and points to be considered after this should be added to forthcoming agendas. Minutes of November meeting approved, signed and dated.

21/084: Matters arising

a. Community Play Areas Funding: Cllr Davies not present. Report regarding playground equipment forwarded to January meeting. Clerk and Cty Cllr Clements updated the meeting with regard email correspondence from an interested party in the consideration of the future of the community play area in Lawrenny. The Community Council recognise the matter of the Lawrenny community play area is complex. The Community Council are the current holders of the agreement with Pembrokeshire County Council, but it is understood this may be on a semi-temporary basis. The interested party raised the following points: a) The matter involves both the Sports club and a local company who are developing the village, as well as possibly Pembrokeshire County Council, Pembrokeshire Coast National Park, and the Community Council as current holders of the agreement for the play area; b) the interested party noted some of the issues will become clearer in meetings over the next few weeks, and a written update may be given to councillors; c) the local company, the sports club and PCNP are equally keen to ensure that given the new housing development, hopefully to be occupied by young families, there can be a good modernised play area. Councillors unanimously agreed it was important to keep communication open with all parties involved to ensure a positive outcome for the community play area in Lawrenny.

Cllr Eynon asked if the local authority had charged the Community Council for the agreement to date. Clerk confirmed no invoice had been received to date.

Cllr Eynon asked for confirmation PCC were not cutting the grass this time of year. Has been approached by a volunteer for the Lawrenny site. All in favour of giving the go ahead.

b. New Defibrillator: Cllr Carpenter reported he is still awaiting a response from Community Heartbeat. He will update Council as soon as he receives a reply.

c. Ultrafast Broadband Campaign: Cty Cllr Clements confirmed Martletwy are one of the priority areas and she hopes to have positive news for the Council soon.

d. Model Resolution Protocol: Clerk confirmed due to other urgent matters that had arisen this month she had not forwarded the One Voice Wales Model Resolution Protocol to Councillors. The document will be emailed to all for adoption at the January 2022 meeting.

21/085: Planning

a. Applications Received:

i. NP/21/0668/FUL: Lawrenny Quay Caravan Site, Lawrenny Quay.

Comments: None. Decision: All in Favour.

ii. 21/0723/PA. Land Adjacent to Fernhill, Martletwy, SA67 8AS: Due to time restraints this application was looked at virtually. Response previously sent to local authority and on file.

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iii. 21/0740/DC: Ty Cornel, Martletwy, SA67 8AR. Discharge of Condition. Clerk reiterated issues all councillors had experienced trying to open the documents for this application. No one has been able to access any of the documents. Uncertain if other consultees are experiencing same issues. Clerk has emailed the Planning Officer and PCC. To date there has been no advancement in trying to get documents released. Clerk emailed Planning Officer and PCC again during meeting. Clerk then proceeded to read out correspondence from Planning Enforcement Officer at PCC in response to a written enquiry from a resident. The Officer is also awaiting a conclusion to the consultation. Further discussion was had with regard the increased size of the building. Cllr Cole searched through the amendments to the planning application. General frustration was expressed with regard the fact amendments to approved planning applications are not forwarded to consultees for further comment. Cllr Carpenter will send photos for information to the Planning Officer. Cllr Eynon agreed to work through the amendments and offer comment to Cllr Carpenter to include in his correspondence. Further consideration will be given to how to raise the profile of this issue, perhaps in the form of a letter to the Welsh Government.

iv. Pre-Application Consultation – Solar Farm, Bluestone. Both Cllrs Crowther and Eynon commented the location for the solar farm appeared to be on good food producing land. Cllrs Carpenter, Cole and Evans all made the point they applauded Bluestone for wanting to be environmentally responsible. It was agreed there were two points to raise.

1 What is the rationale behind not utilising roofs of existing lodges in order to decrease the impact of the large size of the solar farm

2. The community council question the siting of the solar farm. Could there not be better use of poorer quality land – especially land that is good food producing land.

Clerk to respond to the consultation asking the two questions and a response in writing.

b. Application Notices Received:

i. 21/0522/PA – Beulah, Land at Eweton Farm, Martletwy Road, SA67 8AH

ii. 21/0574/PA – School House, Martletwy, SA67 8AS

c. Other Planning Matters: None

i. Monitoring:

a. The issues surrounding the property Jericho were revisited. Cty Councillor Clements will ask PCC Planning team for a progress report on previous issues raised. She will also enquire as to any actions and development on another previously reported potential unauthorized development in Martletwy.

b. Cllr Eynon proposed Martletwy Community Council write to the local Member of the Senedd asking for them to raise the issue of poor planning rules, and specifically the lack of consultation on amendments to approved planning applications. Seconded by Cllr Evans. Approved unanimously.

21/086: Highway Matters

a. Matters Reported:

1. Cllr Eynon queried whether work by PCC to clear trees felled by bad weather are charged to the landowner. Cty Cllr Clements confirmed the local authority have a duty of care if highways are blocked as it is considered an emergency. There is no charge for the clearing in these circumstances.

2. Cllr Eynon commended the grit bin operative, and requested the Clerk write to PCC on behalf of Martletwy Community Council praising him.

b. Litter Signs: Cty Cllr Clements confirmed delivery is imminent.

21/087: Finances:

a. Quarterly Financial Report: The Clerk presented the quarterly financial report for the period ending 30/11/2021. Report attached to minutes. No queries were made. Signed and dated by Cllr Cole as Acting Chair.

b. Quarterly Clerk Payment: The Clerk presented the quarterly clerk payment report. She confirmed she had completed 53.50 hours with travel expenses for putting meeting Notices and the Casual

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Vacancy in the community Noticeboards, as well as attending meetings in person.

c. Nat West Bank – Online Banking: Cllr Cole confirmed the forms are at the bank now. Cllr Evans to attend the Nat West Branch in Haverfordwest with proof of ID and a utility bill.

d. Donation requests: Clerk to forward requests to Councillors this week.

c. Invoice: Cllr Eynon presented an invoice for £172.80. No S246193 in respect of defib pads. Payment proposed by Cllr Davies, Seconded by Cllr Crowther. All in favour.

21/088: Casual Vacancy: Clerk confirmed there have been two expressions of interest. There was no petition for an election. Councillors confirmed Clerk should invite both interested parties to an online interview prior to the January meeting. The meeting should therefore begin online at 7pm.

21/089: Councillor/Clerk Training:

a. General Councillor Training: Clerk to share January training schedule with Cllr Evans and to arrange Code of Conduct training as per November meeting minutes.

b. Planning Aid Wales: Clerk confirmed Planning Aid Wales have sent through a proposal. In her opinion it is too detailed and too expensive. Council agreed the Clerk should go back to PAW and ask for a paired down version.

21/090: Meetings Attended by Community Councillors/Clerk: None

21/091: Correspondence Received:

a. One Voice Wales – Welsh Gov Defib Fund – opportunities for SaLC partners: Clerk presented correspondence. It was agreed it should be sent to Cllr Carpenter so he can apply.

b. One Voice Wales – Lottery Jubilee Funding: Clerk presented correspondence to Councillors for their information.

c. One Voice Wales – Community Changemakers Fund: Clerk presented correspondence to Councillors for their information

21/092: Communication:

a. Complaint against Community Councillor: The Clerk reported the Community Council had received a complaint of bullying and harassment against Cllr Eynon from a member of the public. Clerk confirmed she had taken considerable amount of advice from both the Monitoring Officer at Pembrokeshire County Council and a specialist at One Voice Wales. It had been agreed that an attempt to resolve this issue locally should be made prior to taking it to the Public Ombudsman. The Clerk had emailed Councillors with the suggested way forward. Following this a meeting had, as agreed, taken place with Cllr Crowther in his role as Chairman, Cllr Eynon, and the Clerk. The Clerk reported the complaint had been discussed in detail with Cllr Eynon, who had offered to write a letter apologising for his actions, and for not following due process, especially in light of the motion carried unanimously at the November meeting. An extensive discussion ensued. All Councillors present in favour of Cllr Eynon writing a letter of apology to the complainant. Cllr Eynon agreed he would write the letter and give it to the Clerk to forward to the complainant. Cllr Eynon confirmed the complainant had called him on a related matter on Friday 3rd December. Cllr Eynon had pointed out to the complainant he could not speak to them because of the complaint. The Clerk confirmed when she became aware of this on Sunday 5th December, she had rung the complainant and politely explained they must not contact Cllr Eynon at this time, not until internal processes had been completed. The complainant agreed and acknowledged the advice. They later confirmed the issue in writing. The discussion moved to discuss how complaints regarding actions of other residents of the ward, both anonymous and by named individuals, should be dealt with. It was unanimously agreed Cllr Evans and the Clerk would do further research and request advice from the Monitoring Officer and from One Voice Wales. Moving forward processes, as well as the Community Council Standing

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Orders will be updated. The Model Resolution Protocol by One Voice Wales will also be adopted. The Clerk confirmed she will await the letter from Cllr Eynon and will then write to the complainant with a copy of the letter, whilst emphasising the need to always allow the community council to complete its internal processes once accessed.

b. Cllr Michael Carpenter: On behalf of the Community Council Cllr Eynon thanked Cllr Carpenter for all his hard work over the last 5 years and expressed his sadness at his imminent departure. This was echoed by all councillors. The Clerk also expressed her thanks for all his support and hard work during his tenure.

21/093: Date of Next Meeting. Monday 10th January 2022 at 7.30pm. Venue: Online Meeting.

Meeting declared closed at 10.05pm

Signed:.....



Date:.....

10th Dec Jan 2022