In attendance: Cllr Bruce Carlisle, Cllr Jason Crowther, Cllr Phil Davies, Cllr Victoria Evans, Cllr Phil Eynon, Cllr Liz Williams; Cty Cllr Di Clements; Lizzie Lesnianski (Clerk)

Apologies for Absence: None received.

The meeting was recorded with the agreement of all parties involved.

**Decisions made (by Agenda reference):**

**3. Minutes of the Last Meeting:**

Agreed as a true copy and signed by the Chair, Cllr Evans

**4. Confirmation of Co-option of new Councillor**

Councillor Bruce Carlisle was formally adopted as the co-opted Councillor to Martletwy Community Council.

**5. Approval of Accounts:**

The Clerk presented the Annual Accounts for the year ending 31st March 2024. All in favour. Unanimously approved.

**6. Chair’s Annual Report:**

Cllr Evans gave her report on the year.

**7. Election of Chair:**

Cllr Liz Williams was unanimously elected Chair for the year.

**8. Election of Vice-Chair:**

Cllr Bruce Carlisle was elected Vice-Chair for the year.

**9. Appointment of One Voice Representative:**

It was unanimously agreed there would be no single representative this year. Councillors would take it in turn to attend the meetings.

**10: Review of Council Policies:**

Council policies were all readopted for the year.

The Council’s policy to hold a minimum of 6 meetings a year was adopted.

**11. IRPW – adoption of payments:**

Councillors agreed to adopt the mandatory payments only. These will be paid in December as previously agreed.

**12. Staff:**

The annual staff appraisal will take place in the Summer.